

**ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD
MEETING MINUTES
TUESDAY 13 May 2025**

6.30pm Board Room St Ignatius of Loyola Catholic College

PRESENT: Andrea Clarke, Barbara Lee, Elvira Balle, Apaula Lautua, Nadia McFadden, Benjamin Speedy, Linda McQuade, Dean Wearmouth, John Gilbert, Catherine Rawlinson

1. OPENING PRAYER – CESB Video

2. APOLOGIES Joseph Fa'afiu

3. MINUTES OF THE MEETING held on 08 April 2025

The title was incorrect – should read Minutes not Agenda

MOTION: That the minutes of the previous meeting held on 08 April 2025 were confirmed as a true and correct record.

MOVED: Catherine Rawlinson

SECONDED: John Gilbert

4. Confirmation of email resolution 10 April 2025 re applications for funding.

EMAIL Approved Motion

MOTION that the St Ignatius of Loyola Catholic College Board approves the following applications for grants:

- To The Akarana Community Trust for a grant to supply and install a Compact Confidence Course at our school. The amount requested is \$35,600.
- To One Foundation Limited for a grant to supply and install a Compact Confidence Course at our school. The amount requested is \$35,600.
- To Dragon Community Trust for a grant to supply and install a Compact Confidence Course at our school. The amount requested is \$35,600.
- To Air Rescue and Community Services for a grant to supply and install safety surfacing. The amount requested is \$23,282

Moved: Andrea Clarke

Seconded: Linda McQuade

Approved unanimously by email on Thursday 10 April at 10.55am.

5. MATTERS ARISING: Update on railway access

John Gilbert and Dean Wearmouth have met with Auckland Councilor Andy Baker who is Chair of the Auckland Council Transport, Resilience and Infrastructure Committee. We have asked for a gate, stairway and access to the station from SIOLCC. These facilities are on Kiwi Rail land. Andy was responsive to this idea and will take it forward.

6. CORRESPONDENCE:

- Received from CDA: *Catholic Special Character External Evaluation for Development Report* – circulated and taken as read. Signed copy received.

- Received from CDA: Acknowledgment of receipt and comment on the *Annual Special Character Compliance Report* to the Proprietor submitted in November 2024. Circulated and taken as read.

Catholic Character Committee Report: Report circulated and taken as read.

MOTION: That the Catholic Character report be accepted.

MOVED: Linda McQuade SECONDED: Apaula Lautua

The committee also discussed the *Catholic Special Character External Evaluation for Development Report*

- No recommendations, only a few suggestions.
- Some of the recommendations identified as being possibly included in the College's next Strategic Plan
- Linda will write a short article for the school newsletter and include the Summary given at the end of the report. A link to the full report will be included. The Steering Committee will therefore be able to access the report.

7. FINANCE REPORT: April reports were circulated and considered by the finance subcommittee.

We confirm that we have sufficient funds to meet all our bills as they fall due.

MOTION: That the purchases/invoices over \$5,000 be approved for payment

MOVED: John Gilbert SECONDED: Apaula Lautua

MOTION: That the finance report for April 2025 be accepted.

MOVED: John Gilbert SECONDED: Elvira Balle

HEALTH AND SAFETY: April reports were circulated and considered by the Health and Safety subcommittee

DISCUSSION: Question from Ben about the speed limit outside the school. Our times have changed for school. Do we need to change the times of the lower speed limit outside the school? Dean to inform Auckland Transport.

China trip – Dean will circulate the EOTC paperwork for the trip before the next meeting. Dean is happy to answer any questions before the meeting.

MOTION: That the Property, Heath and Safety report be accepted.

MOVED: Apaula Lautua SECONDED: John Gilbert

8. PRINCIPAL'S REPORT – Taken as read

DISCUSSION: We will be at our maximum role 470 with one student leaving. Dean is confident with the Year 7 enrolments for 2026 will be at 130 by the beginning of the school year in 2026.

We are doing very well in the Attendance area. Our target for Term 1 was 76% and we exceeded that with 81% attendance.

Health Curriculum statement – Proprietor recognized that many staff completed the Having Life to the Full course. They came back with a suggestion for all staff involved in the delivery of the Health Curriculum to complete this course. This has been added to the Health Curriculum Statement

Community Feedback supported the statement. Feedback will be used to inform the Health programme delivered to the students.

A new counsellor has been appointed. Dean has provided assurance to the Board that Linda was involved in the appointment of the Counsellor as per our Proprietor's agreement.

Annual Plan – good task for SLT to complete – showed how much they've achieved. Business as usual to achieve these goals.

MOTION: That the Principal's report April 2025 be accepted

MOVED: Dean Wearmouth

SECONDED: Linda McQuade

9. STRATEGIC PLAN REVIEW:

Circulated and taken as read

DISCUSSION: Consultation with the community needs to happen.

MOTION: That the community will be surveyed on the current Strategic Plan

MOVED: Barbara Lee SECONDED: John Gilbert

Saturday 21st June Strategic Planning day for the Board

DISCUSSION: Dean will send out a survey to our school community in the next few weeks. We need both positive and constructive feedback on the four main areas of Upholding our Catholic Special Character, Promoting Mana Matauranga, Providing a holistic education across a range of learning pathways and Developing Community.

10. GENERAL BUSINESS

- Founders Mass – a beautiful occasion enjoyed by the Board

11. DATES FOR NEXT MEETINGS:

Policy Committee – Tuesday 20th May 6pm

Finance Committee – Tuesday 20th May 7pm

Board Formation – Saturday 7th June - Online 11am -12noon

Board Meeting 10 June 6.30pm

12. IN COMMITTEE

Moved by the Chair that: "The meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

- Personnel Matters

13. Closing Prayer – Dean