

ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD

MEETING MINUTES

TUESDAY 11 NOVEMBER 2025

6.30pm Board Room SIOLCC

1. **PRESENT:** Apaula Lautua, Barbara Lee, Elvira Balle, John Gilbert, Benjamin Speedy, Andrea Clark, Dean Wearmouth, Nadia McFadden, Catherine Rawlinson, Linda McQuade
2. **APOLOGIES** – Joseph Fa’afiu
3. **OPENING PRAYER** – Nadia
4. **MINUTES OF THE MEETING** held on 14 October 2025 – taken as read
MOTION: That the Minutes of the Meeting held on 14th of October 2025 be accepted
MOVED: Andrea Clark SECONDED: Elvira Balle
5. **MATTERS ARISING:** Nil
6. **CORRESPONDENCE:** Nil
7. **CATHOLIC CHARACTER COMMITTEE**
Discussion occurred on the Report to the Proprietor and Compliance and Assurance; Annual Implementation Plan (Catholic Character Goals).
Comments: Pass on our thanks to Matt – it makes our report writing very informed. We approved the Catholic Character Strat Plan and this is now added to the overall Strategic Plan for the school.
MOTION: That we approve Part A and Part B of the report to the proprietor for 2025
MOVED: Nadia McFadden SECONDED: Benjamin Speedy
8. **FINANCE COMMITTEE REPORT**
Report for 21 October Report; Draft Budget; Approval of Travel Expenses

October reports were circulated and considered by the finance subcommittee. We confirm that we have sufficient funds to meet all our bills as they fall due.

MOTION: That the board adopts the 2026 budget.
MOVED: John Gilbert SECONDED: Linda McQuade

MOTION: That we approve the Principal’s travel forms for 2025.
MOVED: John Gilbert SECONDED: Benjamin Speedy

MOTION: That we approve the staff travel forms for 2025
MOVED: John Gilbert SECONDED: Linda McQuade

MOTION: That we approve the Finance Report October 2025
MOVED: John Gilbert SECONDED: Benjamin Speedy

9. PROPERTY COMMITTEE REPORT (21 October)

Report for 21 October EOTC applications Year 10 Camp and Duke of Edinburgh Qualifying Trip
– Taken as read

MOTION: That we spend the FFE grant received as outlined.

MOVED: Apaula Lautua

SECONDED: John Gilbert

Year 10 Camp:

MOTION: That the Year 10 EOTC overnight application for term 4 2025 be approved on condition that Police Vetting is completed on volunteers and that all staff and volunteers. Additionally, staff and volunteers must be made aware of the emergency treatment plans for students with nut allergies and that the kitchen at the camp is made aware that there are students with nut allergies attending the camp.

Assurance to come back to the board before the trip proceeds

MOVED: Benjamin Speedy

SECONDED: Barbara Lee

Duke of Edinburgh Trip to the Pinnacles:

MOTION: That the Duke of Edinburgh EOTC overnight trip application be approved on condition that an emergency locator beacon trip taken on this trip. police vetting and that police vetting for parent volunteers occurs. Assurance to come back to the board before the trip proceeds

MOTION: That the Property Report for October 2025 be approved:

MOVED: Apaula Lautua

SECONDED: John Gilbert

10. PRINCIPAL'S REPORT

Report to the Board:

- Attendance in some areas in Auckland are really struggling – many schools are sitting under 50%. SIOLCC are in an envious position with our 79%.
- Access dates for new building is very exciting.
- New gymnasium proposal is with the Diocese – waiting for the memorandum of understanding to come back before proceeding.

Annual Implementation Plan 2025 - Analysis of Variance

A lot of work completed on a very good Analysis of Variance Report

MOTION: That we accept the Analysis of Variance report for 2025

MOVED: Linda McQuade

SECONDED: John Gilbert

Draft Annual Implementation Plan 2026 Annual implementation plan for 2026 presented Content is excellent but Dean will make some changes to the layout. Dean will bring the amended plan to the December meeting for approval.

MOTION: That the Principals report be accepted for October 2025.

MOVED: Dean Wearmouth

SECONDED: Catherine Rawlinson

11. GENERAL BUSINESS

We will continue with our tradition of sharing kai for our final meeting. Please bring a plate of finger food.

12. DATES FOR NEXT MEETINGS

18th November – Policy 6pm
18th November – Finance 7pm
December BOT – 6.30pm
10th December – Thanksgiving mass
11th December - Prizegiving

13. PERSONNEL MATTERS

IN COMMITTEE – at 7.17pm

Moved by the Chair that: "The meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

- Approval of In-Committee Minutes
- Personnel Report
- Other Matters

14. CLOSING PRAYER – Benjamin