

**ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD**  
**MEETING MINUTES**  
**TUESDAY 9 September 2025**  
**6.30pm ONLINE meeting**

1. **PRESENT:** Barbara Lee, Elvira Balle, Linda McQuade, Dean Wearmouth, John Gilbert, Catherine Rawlinson, Nadia McFadden Andrea Clark, Apaula Lautua.

2. **OPENING PRAYER** – Catherine

3. **APOLOGIES** – Ben Speedy, Joseph Fa'afiu

4. **MINUTES OF THE LAST MEETING**

Spelling errors – Clark without an e; Savory (no u in it)

MOTION: That the Minutes of the Meeting held on 12th August 2025 be accepted

MOVED: Andrea Clark      SECONDED: Nadia McFadden

5. **MATTERS ARISING:**

Update on railway access (see Correspondence below) Andrew Baker - Taken as read

Notes: dates are favorable for timing for us – a bit more time to work on a plan that will be useful to the College.

- *Complaints Process*

Arrows make it clearer

MOITON: That the amended Complaints Process be accepted

MOVED: John Gilbert      SECONDED: Barbara Lee

6. **CORRESPONDENCE:**

- Inwards: email Andrew Baker 28 Aug re railway access
- Inwards: ACFL 20 Aug 205 Attendance Dues and Special Character Levy for 2026

7. **CATHOLIC CHARACTER REPORT (19 AUGUST)**

Taken as read

MOTION: That the minutes of the August Catholic Character meeting be accepted

MOVED: Nadia McFadden      SECONDED: Catherine Rawlinson

## 8. FINANCE COMMITTEE REPORT (19 AUGUST) AND BUDGET REVIEW

August reports were circulated and considered by the finance subcommittee. We confirm that we have sufficient funds to meet all our bills as they fall due.

Discussion: The finance committee have re-worked the annual budget. Hoping that there will be a slight surplus. There is a proposal to increase contributions for families at the College so fees will increase in 2026.

MOTION: That the proprietor contribution will be increased from \$300 to \$350 and the additional fees are as follows:

Year 7-8	Year 9-13
Diocese Attendance Dues \$ 544	Diocese Attendance Dues \$ 1124
Proprietors Contribution \$350	Proprietors Contribution \$350
Special Character Contribution \$70	Special Character Contribution \$70
Board contribution \$800	Board contribution \$800
Total \$1764	Total \$2344

MOVED John Gilbert      Seconded: Elvira Balle

MOTION: That we adopt the amended annual budget

MOVED: John Gilbert      SECONDED: Elvira Balle

MOTION: That we approve the Finance Report for August 2025

## 9. PROPERTY COMMITTEE REPORT (19 August) Year 10 EOTC application for approval

## Taken as read

MOTION: That we approve the Property Report for August

## **10. PRINCIPAL'S REPORT** – Taken as read

DISCUSSION: Very positive about the Year 9 and 10 presentation. Parents are overwhelmingly pleased that we have our students at the heart of these changes.

## Teacher Only Days

Ministry of Education has approved 4 half days for professional learning and planning for curriculum and assessment changes. The College dates for 2026 is for 192 days (384 half days i.e an additional 4 half days or 2 days longer in the school year. One day will be for a staff retreat day, the other 2 half days will be used for curriculum development for NCEA Level 2.

MOTION: that the Board approves the term dates for 2024, as submitted in principal report – allowing 1 day for a Staff Retreat and 2 half days for curriculum development of NCEA Level 2

MOVED: Dean Wearmouth SECONDED: Linda McQuade

## 11. GENERAL BUSINESS

- Y10 Camp EOTC Application

MOTION: That we approve the Year 10 EOTC Application for November 2025

MOVED: Andrea SECONDED: Barabara

- *Gymnasium Proposal*

We need to decide at this meeting if we are to proceed with this project due to council application times and timing with the Savory team

Discussion of the plans – changing rooms and bathrooms will be external so will be accessible to courts as well. Particularly useful when hosting teams as there won't be access to main buildings. The Gymnasium will be basic but functional. Aesthetically it will tie the utility sheds to the main College buildings.

Finance – the Proprietor (Bishop Steve) will take on the loan to build the building from the Auckland Common Fund. Our proprietors' contributions will repay the loan as well as half of the Board contributions. This will be paid off over approximately eight years.

MOTION: That the board approves the building of the gymnasium as outlined in the documents circulated by Michale Butler for a basic gymnasium in the email of 8<sup>th</sup> September for the cost of \$3.038million.

MOVED: Linda McQuade SECOND: Barbara Lee

- *Funding Applications*

MOTION that the St Ignatius of Loyola Catholic College Board approves the following applications for grant to The Akarana Community Trust for a grant to supply and install a Compact Confidence Course at our school. The amount requested is \$35,600.

MOVED: Andrea Clark SECOND: John Gilbert

Abstain: Nadia McFadden

- ***Strat Plan meeting*** We will defer until next year – national priorities are still under review.
- Student Rep: Thomas Eyton-Fa'aifiu – well done – lots to nominations received

## 12. DATES FOR NEXT MEETINGS

16<sup>th</sup> September 6pm Policy at 6pm

16<sup>th</sup> September 7pm Finance

14<sup>th</sup> October – Board 6.30pm

21<sup>st</sup> October – Catholic Character 6pm – Proprietor's Reports Due

21<sup>st</sup> October – Finance and Property 7pm – 2026 Budget due

### **13. PERSONNEL MATTERS**

IN COMMITTEE Moved in at 7.25pm

Moved by the Chair that: "The meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

- Approval of In-Committee Minutes x2
- Personnel Report

Out of committee – 7.36pm

### **14. CLOSING PRAYER – All**

Approved 14 October 2025