

**ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD**

**MEETING MINUTES**

**TUESDAY 9 DECEMBER 2025**

**6.30pm Board Room ISOLCC**

- 1. PRESENT:** Apaula Lautua, Barbara Lee, Elvira Balle, Thomas Eyton-Fa'afiu, John Gilbert, Benjamin Speedy, Andrea Clark, Dean Wearmouth, Nadia McFadden, Catherine Rawlinson, Linda McQuade, Joseph Fa'afiu  
**GUESTS:** Catherine Bamber-O'Malley, Kane Raukura

- 2. APOLOGIES** Nil

- 3. OPENING PRAYER** – Dean

- 4. MINUTES** of the Meeting held on 11 November 2025 - taken as read

MOTION: That the Minutes of the Meeting held on 11<sup>th</sup> of November 2025 be accepted

MOVED: John Gilbert

SECONDED: Andrea Clark

- 5. MATTERS ARISING:** Correspondence: statement on the Ed and Training Amendment Bill (no2), letter from parent, Te Tiriti response

DISCUSSION: We used an Ignatian method of discussion to speak about this very important topic. Ben gave us an informed overview and put forward a motion that had three parts – in brief the three main points were that the College would still give effect to Te Tiriti as we currently do, we would sign the petition put forward by the National Iwi Chairs Forum and we would write to the Minister for Education explaining that we would still give effect to Te Tiriti. We had a short time for personal contemplation and then everybody had a timed 30 seconds to speak uninterrupted. When this was completed, we then had a few moments of contemplation to think about what spoke to us from someone else's thoughts. We then all had our 30 seconds to speak again. All Board members participated in this very respectfully. Once this was completed, we were able speak when and if we felt the Spirit move us.

The conclusion was that the board unanimously supported that we will still give effect to Te Tiriti o Waitangi.

There was not unanimous agreement on the signing the Iwi Chairs Forums petition and writing to the Minister of Education.

It was noted that we need to communicate this message to our community.

MOTION: The Board of St Ignatius of Loyola Catholic College confirms that it will continue to give effect to Te Tiriti o Waitangi. The Board will continue to work to ensure policies and curriculum reflect tikanga Māori, mātauranga Māori and te ao Māori, and the commitment to teaching and including te ao Māori and te reo Māori remains unchanged.

MOVED: Benjamin Speedy    SECONDED: Joseph Fa'afiu

MOTION: The response will be communicated via newsletter with links to the NZCEO document and the 2026 Annual Plan.

MOVED: Linda McQuade    SECONDED: Elvira Balle

**6. POLICY COMMITTEE** (18 November) – Child Protection Policy; Reducing Student Distress and Use of Physical Restraint Policy; Relationship Between Presiding Member and Principal | Tumuaki; Asset Management and Protection Policy.

We will ensure all our policies will have te reo Māori where appropriate and we will make these changes as we update our policies.

MOTION: That the Child Protection Policy be updated and approved

MOVED: Barbara Lee    SECONDED: Joseph Fa'afiu

MOTION: That the Reducing Student Distress and Use of Physical Restraint policy be updated and approved

MOVED: Joseph Fa'afiu    SECONDED: Barbara Lee

MOTION: That the Relationship Between Presiding Member and Principal/Tumuaki be updated and approved

MOVED: John Gilbert    SECONDED: Elvira Balle

MOTION: That the Asset Management and Protection Policy be updated and approved.

MOVED: John Gilbert    SECONDED: Andrea Clark

**7. FINANCE COMMITTEE REPORT** (18 November) Report +Final MOU for Stage 3 Gymnasium + Loan Agreement

November reports were circulated and considered by the finance subcommittee. We confirm that we have sufficient funds to meet all our bills as they fall due.

Discussion: MOU – Linda met with James van Schie and cleared up the discrepancies over the issues identified in the Finance Meeting. The Diocese will pay for the painting of the courts. Under no circumstances will the Catholic Diocese use the gymnasium as a facility for the Diocese.

Final MOU for Stage 3 Gymnasium + Loan Agreement subsequently received

MOTION: That we approve the Memorandum of Understanding between the Catholic Diocese of Auckland and Board of St Ignatius of Loyola Catholic College regarding the construction of the new gymnasium facility and the Catholic Development Fund Loan Agreement.

MOVED: John Gilbert      SECONDED: Apaula Lautua

MOTION: That we approve the Finance Report November 2025

MOVED: John Gilbert      SECONDED: Linda McQuade

#### **Health and Safety Report – Taken as read**

MOTION: That the November property and health and safety report be approved.

MOVED: Apaula Lautua      SECONDED: Catherine Rawlinson

#### **8. PRINCIPAL'S REPORT + School Nurse Guidelines + Achievement Analysis + Annual Implementation Plan 2026 – Taken as Read**

Nurse Guidelines were received well by the Diocese and thought they could be used as a guide for other schools.

Achievement Analysis – fantastic across the board. Setting our ākonga up well for achievement in NCEA.

MOTION: That the Principals Report be accepted.

MOVED: Dean Wearmouth      SECONDED: John Gilbert

#### **9. BOARD PLAN FOR 2026**

A few minor amendments needed to names.

Andrea will send Google invite for all full board meetings and after the February meeting.

We will hold online committee meetings for January.

#### **10. GENERAL BUSINESS**

Joseph was thanked for his time on the board. We wish him well and good health.

Vacancy for Board of Trustees – the Casual Vacancy Flowchart shows the options for how we get a new board member. There are two options for filling a casual vacancy for an elected parent rep - selection or election. Discussed the option for both and concluded that our preferred option is selection. This requires the parental community being notified of the decision and given the option of objecting to this decision within 28 days of the notification. If 10% or more of the eligible voters on the school roll object that the vacancy will be filled by election.

MOTION: That we will fill the vacancy by selection using the Casual Vacancy Flowchart process should we not receive 10% of eligible voters request an election.

MOVED: John Gilbert      SECONDED: Barbara Lee

## **11. DATES FOR NEXT MEETINGS**

27<sup>th</sup> January – Policy 6pm - online

27<sup>th</sup> January – Property and Finance 7pm - online

Other important dates.

10<sup>th</sup> December - Thanksgiving Mass – 11am

11<sup>th</sup> December - Prizegiving – 10am

29<sup>th</sup> January 9am – Blessing of the new block

10<sup>th</sup> February 11am – Dedication Mass

Kane, Catherine and Thomas left the meeting 8.27pm

## **12. PERSONNEL MATTERS**

IN COMMITTEE 8.28pm

Moved by the Chair that: "The meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

- Approval of In-Committee Minutes
- Personnel Report
- Other Matters

Apaula left meeting 8.47pm

The meeting moved out of committee at 8.49pm

**CLOSING PRAYER – Linda**