

ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD

MEETING MINUTES

TUESDAY 10 February 2026

6.30pm Board Room St Ignatius of Loyola Catholic College

1. PRESENT: Apaula Lautua, Barbara Lee, Elvira Balle, Thomas Eyton-Fa'afiu, John Gilbert, Benjamin Speedy, Andrea Clark, Nadia McFadden, Catherine Rawlinson, Linda McQuade, Catherine Bamber-O'Malley

2 OPENING PRAYER – Linda

3 APOLOGIES Nil

4 BEGINNING OF YEAR PROCESSES:

Election Of Presiding Member For 2026:

Linda stood down as chair and asked Cath Bamber O'Malley to take the Chair for the nomination process.

MOTION: That Linda McQuade be nominated as Presiding Member

MOVED: John Gilbert

SECONDED: Nadia McFadden

MOTION: That John Gilbert be nominated as deputy-presiding member

MOVED: Catherine Rawlinson

SECONDED: Apaula Lautua

Code Of Conduct:

Board members were asked to re-sign the Code of Conduct. All members completed and returned this evening.

Reapproval Of Delegations

The Policy Committee at its meeting reviewed "The Delegation and Committee Principles" document and suggested amendments were highlighted in red in the document distributed prior to the meeting.

MOTION: That "The Delegations and Committee Principles" document be accepted.

MOVED: John Gilbert

SECONDED: Barbara Lee

Conflict Of Interest Register

Updated and no new conflicts. Being on the Board of one the College's contributing schools does not pose a Conflict of Interest.

4 MINUTES OF THE MEETING held on 9 December 2025 – taken as read

MOTION: That the Minutes of the Meeting held on 9th of December 2025 be accepted.

MOVED: Elvira Balle

SECONDED: Catherine Rawlinson

1. CORRESPONDENCE: Signed copies of Loan Agreement and MOU

A copy of the signed loan agreement and MOU was sent in the Board Pack. It is important to note that the loan agreement is between the Auckland Diocese and Catholic Develop Fund.

2. POLICY COMMITTEE REPORT

Committee reviewed Delegations of Authority and 2 Policies

DISCUSSION: Board Remuneration - it is important to note that any funds need to be approved at a board meeting in order to be reimbursed.

MOTION: That the Board Remuneration and Expenses Policy be accepted.

MOVED: Apaula Lautua SECONDED: Cath Bamber O'Malley

MOTION: That the Board Code of Conduct Policy be accepted.

MOVED: Elvira Balle SECONDED: Barbara Lee

3. FINANCE REPORT

January 2026 reports were circulated and considered by the finance subcommittee. We confirm that we have sufficient funds to meet all our bills as they fall due.

DISCUSSION: A term deposit has been established for the ten year maintenance plan. It was highlighted that this year we are able to offer a discount of fees for staff who choose to bring their children or children within their care to SIOLCC. This cost is met by funds available to the Board. This is reassessed on a yearly basis and is subject to change. Cath will inform the relevant staff for the discounted fees.

MOTION: That we accept the January 26 Finance Report

MOVED: John Gilbert SECONDED: Elvira Balle

4. PROPERTY REPORT

DISCUSSION: A rail needs to be installed on one side of the steps leading up to the stage in La Storta to provide support and stability for people accessing the stage. Cath has already started the process in ordering a rail to support this idea.

MOTION: That we accept January Property report be accepted.

MOVED: Apaula Lautua SECONDED: Andrea Clark

- EOTC application: The parent volunteer travelling on the trip will need to have a police vet. Cath will check with Julie and provide assurances.

MOTION: That the Health and Safety report be accepted.

MOVED: Apaula Lautua SECONDED: John Gilbert

5. PRINCIPAL'S REPORT – taken as read

The analysis of variance will be submitted in June as a larger report to the MOE.
Thanks to Cath for her first Principal's report.

MOTION: That the Principal's report for January 2026 be accepted

MOVED: Catherine Bamber-O'Malley SECONDED: Andrea Clark

6. GENERAL BUSINESS:

- **Gift from Dean**

Dean left a beautiful gift of a reading from Jeremiah 29:11. This is a beautiful carving of the passage that has been translated into te reo. We have agreed that this will be placed on the wall in the board room. Cath also let us know we will have a display of photos of the Principals of SIOGCC in the hallway near the board room.

- **Membership of Board Committees**

Finance, Property, Health and Safety – Elvira, Apaula, John

Special Character – Barbara, Catherine, Ben, Nadia

Policy – Andrea, Nadia, Thomas

N.B: Presiding Member Linda McQuade and Principal Cath Bamber-O'Malley are part of all the standing committees.

- **Replacement Parent Rep**

Karen Fromont, who is our returning officer, has informed the Board that there were three responses to the casual vacancy. This has not met the 10% threshold. We will appoint a parent rep rather than hold an election.

Three people were discussed as potential board members. Cath will make the approach to the people discussed.

7. PERSONNEL MATTERS

IN COMMITTEE 7.50pm

Moved by the Chair that: "The meeting go into committee" and that the public be excluded from the following parts of the proceedings of the meeting, namely Personnel Report. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: this matter contains personnel information and there are reasonable grounds for the passing of this resolution to protect the identity and privacy of the personnel to be discussed"

- Approval of In-Committee Minutes 9 December 2025
- Personnel Report
- Other Matters

The meeting moved out of committee at 8.05pm

12. Next Meetings

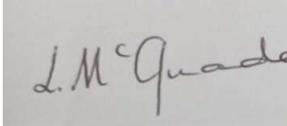
17th February 6pm Catholic Character

17th February 7pm Finance and Property

10th March 6pm Meet for a tour of the school with Andrea

10th March – 6.30pm BOT

13. CLOSING PRAYER – Barbara

A rectangular box containing a handwritten signature in black ink. The signature reads "L. McQuade" in a cursive style.

Approved 10 March 2026