

ST IGNATIUS OF LOYOLA CATHOLIC COLLEGE BOARD
MEETING MINUTES
TUESDAY 31 March 2026
6.30pm Board Room St Ignatius of Loyola Catholic College

1 PRESENT: Barbara Lee, Elvira Balle, Thomas Eyton-Fa’afiu, John Gilbert, Nadia McFadden, Catherine Rawlinson, Linda McQuade, Catherine Bamber O’Malley, Andrea Clark (via zoom due to ankle surgery)

2 OPENING PRAYER – Linda (for Ben)

3 APOLOGIES: Ben Speedy, Apaula Lautua

4 MINUTES OF THE MEETING held on 10 March 2026

Corrections: The first motion has the incorrect date – it should read 10 February 2026.

MOTION: That the Minutes of the Meeting held on 10th of March 2026 be accepted.

MOVED: Barbara Lee

SECONDED: Cath Bamber-O’Malley

5 CORRESPONDENCE – ERO

ERO is coming on the 3rd August. There is a significant amount of documentation to prepare. Linda and Cath will get together and get started on this at the beginning of Term 2. Linda recommends we all have a look at the new board assurance statement and self-audit checklist and particularly the new report format from this document for our personal learning.

6 POLICY COMMITTEE REPORT

MOTION: That we accept the changes to the Catholic Special Character Policy

MOVED: Catherine Rawlinson

SECONDED: John Gilbert

MOTION: That we accept the changes to the Student/Ākongā Representative Role Description Policy.

MOVED: Nadia McFadden

SECONDED Catherine Rawlinson

MOTION: That we accept the changes to the Staff/Kaimahi Representative Role Description Policy.

MOVED: John Gilbert

SECONDED: Cath Bamber-O’Malley

7 FINANCE REPORT – taken as read

March 2026 reports were circulated and considered by the finance subcommittee. We confirm that we have sufficient funds to meet all our bills as they fall due.

There has been significant re-working on the budget from our finance team. The budget will come to the next meeting for board approval.

MOTION: Recommend that the Board adopt a working contingency of \$450,000 and allow for further reserves of \$640,000 to cover future expected spending.

MOVED: John Gilbert

SECONDED: Elvira Balle

MOTION: That we accept the March 26 Finance Report

MOVED: John Gilbert

SECONDED: Elvira Balle

8 PROPERTY REPORT – taken as read

Great news for the school that N4L will be installing fiber internet – this will be of great help to the staff as KAMAR is difficult to operate on our current system. This will happen in the coming months. Bird excrement has become a problem in building two with staircases and the steel cut panels being covered. Cath is working with Savory and architects to come up with a plan on how to deal with this design fault.

MOTION: That we accept that the Property and Health and Safety report be accepted.

MOVED: John Gilbert

SECONDED: Barbara

9 STRATEGIC PLAN – taken as read

The review of the Strategic Plan is an important step in the life of the College. We are now operational and there may be changes we want to make. Overall, the board is satisfied with the proposed changes. Below are some edits:

“WHAT WE DO”

Bullet point two – add in ‘personal’

Bullet point four – remove men and women – add People

The next step is a letter to parents with options for feedback. Also, an ‘in person’ opportunity will be given at the Year 9 and 10 interviews. Wednesday 29th April 2pm-7pm. The board will have a presence throughout the evening to help parents understand this. Those of us who can help out: Barbara and Elvira – later timeslot preferred, Linda earlier timeslot preferred, Nadia after 4pm, Cath can be flexible.

The deadline for all feedback will be on: Friday 1st May

10 PRINCIPAL’S REPORT

Highlights: NZCEO visit was very successful – our kapa haka group were exceptional. Tours were successful with student leaders. Cath, Kane and Matt met with the NZCEO. Congratulations to Cath and her team. Spaghetti night very successful – parent and student engagement was high, students keen to help out and it paid for itself.

MOTION: That the Principal’s report for March 2026 be accepted

MOVED: Catherine Bamber-O’Malley

SECONDED: Linda McQuade

Term One Annual Implementation - taken as read

Catherine R commends our staff for all the hard work that is happening in our school – a very challenging environment in education at the moment with the curriculum changes and the staff are achieving a huge amount.

Fitness Equipment

Nadia McFadden declared a conflict of interest and did not participate in the discussion or decision making.

- Plans received from Playground Ltd received and regarded as being most appropriate for student use. A total of \$65,600.00 has been received from 3 successful applications to Trusts and Foundation. Cost of the project is \$67,433.00 leaving a shortfall of \$1,833.00. Thanks to Andrea for her work in submitting these successful applications.
- Agreed that the project can go ahead provisional to FOSI agreeing to donate \$1,833.00 towards this project
- Cath proposed that the area be extended to include more matting and some bench seats to cover the problematic area. This is not included in the current costs and

additional funding will be required. Agreed that a quote be sought for this work. This will only proceed provisional on agreement by FOSI to cover this additional cost.

- Andrea suggested three possibly sites for the fitness equipment. The preferred space is next to the Hungry Wolf. Easily accessible and area able to be easily supervised. This space also needs work as it gets very muddy so this would also address this problem. The College requires permission from the Catholic Diocese to site any permanent fixture on the site.
- Only once FOSI has agreed to making the necessary financial contributions Cath as the Principal will contact Michael Butler at the Auckland Diocese seeking approval for the work to be undertaken on the specified site.

MOTION: That we accept the proposal from Playground People Ltd to go ahead with the work outlined – provisional on FOSI agreeing to pay the shortfall of \$1833.

MOVED: Linda McQuade

SECONDED: Barbara Lee

ABSTAINED – Nadia McFadden

11 GENERAL BUSINESS

- Fuel Crisis: Government have sent a letter via GovHub. The board asks Cath to start making some contingency plans in lines with this letter. Possible impacts and practical support for families. Monitoring attendance regularly is already a priority and ākongā who are at risk are being identified. School vans will need to be locked up over the holidays. Cath is very confident that if we had to move to online learning, we would be able to do this very quickly.
- International Learner Fee Protection and Refunds Policy

MOTION: That the International Learner Fee Protection and Refunds Policy be accepted.

MOVED: John Gilbert

SECONDED: Linda McQuade

12 DATES FOR NEXT MEETING

21st April 6pm: Catholic Character

21st April 7pm: Finance, Property, Health and Safety

12th May 6.30pm: BOT

13 IN COMMITTEE MEETING

Thomas Eyton-Fa'afiu left the meeting at 8.05pm

- Minutes of Meeting held "In Committee" 10 March 2026
- Personnel Committee Report
- Personnel Report

In Committee Meeting concluded at 8.11pm

14 CLOSING PRAYER – Nadia



Approved 12 May 2026